

Bunnings Non-Negotiable



The safety of our customers, team and suppliers that visit our sites is paramount. Bunnings has implemented in conjunction with our suppliers and transport carriers a set of Non-Negotiables to ensure we are heading towards our safety vision of "Nobody Gets Hurt" when delivering into or picking up from our network.



Behaviour

- Drivers are to follow all directions and communication with the Goods Inwards team, including where to park their vehicle.
- Driver Standing Zone is always to be used when the forklift is in operation, and un/load your vehicle or when instructed to do so by a Bunnings team member
- Drivers to ensure they remain out of the 3metre exclusion zone of an operating forklift
- All Bunnings sites are non-smoking – including while in the cab of vehicles
- Mobile phone or Bluetooth device (headphones etc) use is not permitted in operational areas
- Personal Protective Equipment (PPE) must always be worn – this includes at minimum, a high vis shirt/vest, gloves and enclosed shoes
- Ensure freight is safely and appropriately load restrained
- Drivers to alert team of any potential hazards or important information about the load prior to them beginning to un/load the vehicle
- When unstrapping freight, ensure straps/curtains are placed in a safe position, away from risk of being caught on forklift or freight
- Drivers are not to operate forklifts or other equipment
- Demonstrate respect to those that you interact with, team members, customers, suppliers and other drivers
- Drugs and alcohol, and those under the influence of either will not be tolerated on site



Vehicles

- Vehicles must be immobilised when in a Goods Inwards or allocated delivery area
- The vehicle handbrake must always be applied when un/loading
- Vehicle ignition must be off, and keys removed while being un/loading (excludes specialised vehicles ie hydraulic tail lift)
- Driver must put 2 wheel chocks in place based on the gradient of the un/load area
- There is to be no one in the cab while the vehicle is being un/loading, this includes passengers
- Any faults in vehicle must be reported to the Goods Inwards team immediately



Environment

- Ensure a clear separation from team/customers is maintained
- Our Team will ensure a clear and safe designated un/load area
- Park within the designated area or area as indicated by the Goods Inwards team
- If the delivery area is outside of the normal designated Goods Inwards, then demarcation of area (cones etc) will be provided by the site team
- As above a designated driver standing zone will be at each site for drivers to use when their truck is being un/loading and when forklifts are in operation



Incident Reporting

- Ensure all incidents are reported through to line manager and Bunnings Transport Manager immediately
- You may be required to assist with a Bunnings incident investigation or provide information to them if an incident occurs



If you have any questions relating to the above please contact Team Assist and ask for your Relevant Transport Manager

AU 1800 101 111 | NZ 0800 101 111